



2019 Duxbury Art Association Craft Showcase

GENERAL INFORMATION

Show Dates and Hours:

Move in and Set Up:	Friday, November 22 nd from 3:30-7:30pm
Show Hours:	Saturday, November 23 rd from 10am -5pm Sunday, November 24 th from 11am -4pm
Move Out:	Sunday, November 24 th from 4pm – 6pm

Applications Dates and Deadlines:

Applications are due by **June 21, 2019**, with Jury and notification of Jury Action by July 8. After this date, applications will be accepted on a rolling basis depending on availability, with notification of jury decision by e-mail. Please submit 3 color photos of your work with your application, plus 1 color photo of your booth and a check for the \$15 Application Fee. Please mail applications to: **DAA Craft Showcase, P.O. Box 204A, Duxbury, MA 02331**. Or email your completed application and photos to DAAcraftshowcase2019@gmail.com.

Booth Sizes and Fees:

Accepted applicants will receive a Contract on which they will select Booth Size/Type plus options (electricity/tables). Space will be reserved upon receipt of the completed Contract and corresponding check. Please note that the number of corner booths is limited and priority will be given to returning exhibitors on a first come/first-served basis. Special requests will be honored to the best of our ability.

8'x10' Booth	10'x10' Booth	12'x7' Booth (Limited availability)	Additional Fees (Optional)
<ul style="list-style-type: none"> Standard: \$240 	<ul style="list-style-type: none"> Standard: \$275 	<ul style="list-style-type: none"> Standard: \$325 	<ul style="list-style-type: none"> Electricity: \$30 (Limited availability)
<ul style="list-style-type: none"> Corner*: \$260 	<ul style="list-style-type: none"> Corner*: \$300 	N/A	<ul style="list-style-type: none"> Tables (6'x30"): \$15

RULES AND REGULATIONS

Applying to the DAA Craft Showcase:

- Please submit a completed application form with 3 color photos of your work that will be exhibited, plus 1 color photo of your booth and a check for \$15 application fee by **June 21, 2019** to: **DAA Craft Showcase, P.O. Box 204A, Duxbury, MA 02331**. Photos can also be e-mailed to: DAAcraftshowcase2019@gmail.com
- Only complete applications will be juried; notifications will be sent via e-mail.
- Notification of acceptance will include a Contract that provides for selection of booth size/fee. Spaces will be assigned upon receipt of: **1)** The completed Contract, and **2)** A valid check for the appropriate Booth Fee and other charges (if applicable).
- Requests for specific booths or booth locations will be honored to the extent possible but cannot be guaranteed.

Acceptance Criteria:

All applicants will be juried, with acceptance based on the quality of craftsmanship, originality of design, and audience appeal. All work must be handmade by the applicant. Notification will be by e-mail and will include a Contract to be completed and returned with booth fee and any other relevant charges.

Payment of Booth and other Fees:

Booth size will be determined by the applicant upon acceptance; corresponding fee plus any other fees (electricity, table(s) are due with the signed Contract by the date indicated in the acceptance letter. Checks should be made payable to Duxbury Art Association.

Booths:

Craftspeople are expected to create their own booth and display area to fit the specific space for which they have contracted. All tables must be covered to the floor. It is highly recommended that the sides /back of your area be defined to create a discreet, visually contained selling area showcasing your work. All peripheral equipment (packing boxes, cords, stock, etc.) must be out of sight during show hours.

Set Up and Break Down:

All set up must be accomplished during the specified times to ensure that all booths are ready when the show opens. Booths must remain set up throughout the show hours, with break down only beginning when the show is officially over (at 4pm Sunday). Early departures will not be allowed.

Insurance:

Exhibitors are required to provide their own insurance. The DAA will not be responsible for loss or theft.

Withdrawal/Refund Policy:

Our refund policy relies on: 1) Date of notification, and 2) Ability to resell the space. If notification of withdrawal is received on or before September 15, a refund of 80% of the booth fee will be made, provided that we secure a juried replacement. If notification is received between September 15 and October 15, 50% of the booth fee will be refunded if we secure a juried replacement. There will be no refunds after October 15. Withdrawal will be considered final once formal notice is given, and refunds will be delivered after the show.



2019 Duxbury Art Association Craft Showcase **APPLICATION FORM**

Please complete and return with your \$15 Check by June 21, 2019 to:
DAA Craft Showcase, P.O. Box 204A, Duxbury, MA 02331

Business

Name: _____ **Contact:** _____

Address: _____

City/State/Zip: _____

Email: _____ **Phone:** _____

Website: _____

Medium (Please check all that apply):

Fiber/Clothing	___	Jewelry/Metal	___	Pottery/Ceramics	___
Food	___	Mixed Media	___	Printmaking	___
Glass	___	Painting/Drawing	___	Wood	___
Herbals/Soaps	___	Photography	___	Other	___

Description of Work to be exhibited: Describe crafts to be sold including price range. Please be as specific as possible. Use more space if needed. Jurying will be based on what is listed and shown on this application. Items not juried may not be sold at the show.

I have read the attached rules and regulations and agree to accept the terms of application and participation in the 2019 DAA Craft Showcase:

Signature: _____ **Date:** _____