



## 2021 Duxbury Art Association Craft Showcase

### **GENERAL INFORMATION**

Please read carefully and retain this section for your records.

#### **Show Dates/Hours:**

Move in: Friday, November 19 from 4:30-8pm  
Show Hours: Saturday, November 20: 10am -4pm  
Show Hours: Sunday, November 21: 11am -3pm  
Move Out: Sunday, November 21: 3pm – 5pm

#### **Applications Dates and Deadlines:**

Applications are due by **June 30, 2021**, with Jury and notification of Jury Action after July 12. After this date, applications will be accepted on a rolling basis depending on space availability, with notification of jury action by e-mail. Applications must include 3 color photos of your work, 1 color photo of your booth plus a check for the \$15 Application Fee. Please mail to: **DAA Craft Showcase, P.O. Box 204A, Duxbury, MA 02331**. Completed applications and photos can also be emailed to [murphkim@gmail.com](mailto:murphkim@gmail.com).

**Booth Sizes/Fees:** Accepted applicants will receive a Contract on which they will select Booth Size/Type plus options (electricity/tables). Upon receipt of the completed Contract and corresponding check their space will be reserved. Please note that the number of corner booths is limited and priority will be given to returning exhibitors on a first come/first served basis. Special requests will be honored to the best of our ability.

#### **Booth Fees\*\***

Standard 8'x10':	\$240
Standard 10'x10':	\$275
*Corner 8'x10':	\$260
*Corner 10'x10':	\$300
*Large 12'x7':	\$325

\*Limited Availability

\*\*Note: A limited number of tables and spaces with electricity are available for an additional fee.

## **Rules and Regulations**

### **Applying to the DAA Craft Showcase:**

- Please submit completed application form together with 3 color photos of work to be shown plus 1 color photo of your booth and a check for \$15 application fee by June 30 to: DAA Craft Showcase, P.O. Box 204A, Duxbury, MA 02331. Photos can be e-mailed to: [murphkim@gmail.com](mailto:murphkim@gmail.com)
- Applications will not be juried unless they are complete.
- All notifications will be via e-mail.
- Notification of acceptance will include a Contract that provides for selection of booth size/fee. Spaces will be assigned upon receipt of the completed contract plus a check for the appropriate Booth Fee and other charges (if appropriate).
- Requests for specific booths or booth locations will be honored to the extent possible but cannot be guaranteed.

### **Acceptance Criteria:**

All applicants will be juried, with acceptance based on the quality of craftsmanship, originality of design, and audience appeal. All work must be handmade by the applicant. Notification will be by e-mail and will include a contract to be completed and returned with booth fee and any other relevant charges.

### **Payment of Booth and other Fees:**

Booth size will be determined by the applicant upon acceptance; corresponding fee plus any other fees (electricity, table(s) are due with the signed Contract by the date indicated in the acceptance letter. Checks should be made out to Duxbury Art Association.

### **Booths:**

Craftsmen are expected to create their own booth and display area to fit the specific space for which they have contracted. All tables must be covered to the floor. It is highly recommended that the sides /back of your area be defined to at least the to create a discreet, visually contained selling area showcasing your work. All peripheral equipment (packing boxes, cords, stock, etc) must be out of sight during show hours.

### **Set Up and Break Down:**

All set up must be accomplished during the time specified to ensure that all booths are ready when the show opens. Booths must remain set up throughout the show hours, with break down only beginning when the show is officially over. Early departures will not be allowed.

### **Insurance**

Exhibitors are required to provide their own insurance. The DAA will not be responsible for loss or theft.

## Withdrawal/Refund Policy

Our refund policy relies on two factors: 1.) Date of notification and 2.) Ability to resell the space. If notification of withdrawal is received on or before September 15, a refund of 80% of the booth fee will be made provided that we are able to secure and jury a replacement; If notification is received between 9/15 and 10/15, a refund of 50% of the booth fee will be refunded if we are able to secure and jury a replacement; after October 15 there will be no refunds. Please note that withdrawal will be considered as final once formal notice is given and that refunds will not be made until after the show.



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### APPLICATION FORM

Please fill out and return with your \$15 Check by June 30, 2021 to:  
**DAA Craft Showcase, P.O. Box 204A, Duxbury, MA 02331**

**Business Name:** \_\_\_\_\_ **Contact:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City/State/Zip:** \_\_\_\_\_

**Email:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Website:** \_\_\_\_\_

**Medium** (Please check all that apply):

Fiber/Clothing	_____	Jewelry/Metal	_____	Pottery/Ceramics	_____
Food	_____	Mixed Media	_____	Printmaking	_____
Glass	_____	Painting/Drawing	_____	Wood	_____
Herbals/Soaps	_____	Photography	_____	Other	_____

**Description of Work to be shown:** Describe crafts to be sold including price range. Please be as specific as possible. Use more space if needed. Jurying will be based on what is listed & shown on this application. Items not juried may not be sold at the show.

**I have read the attached rules and regulations and agree to accept the terms of application and participation in this Event:**

**Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_